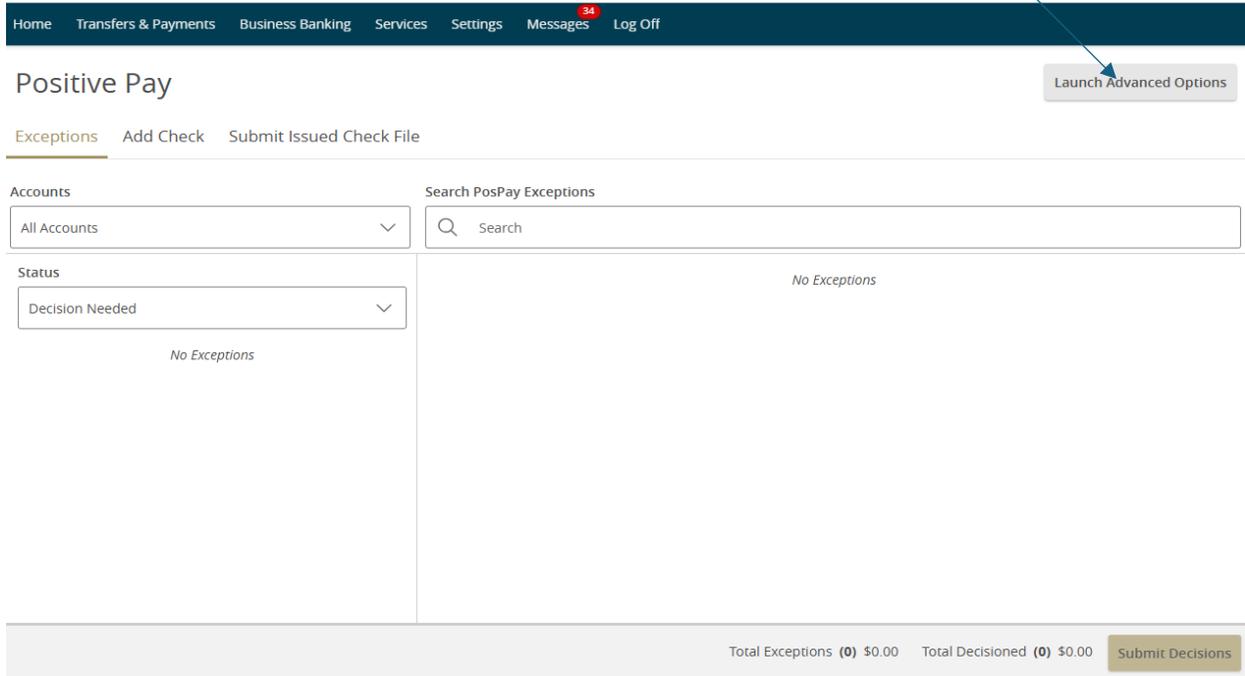
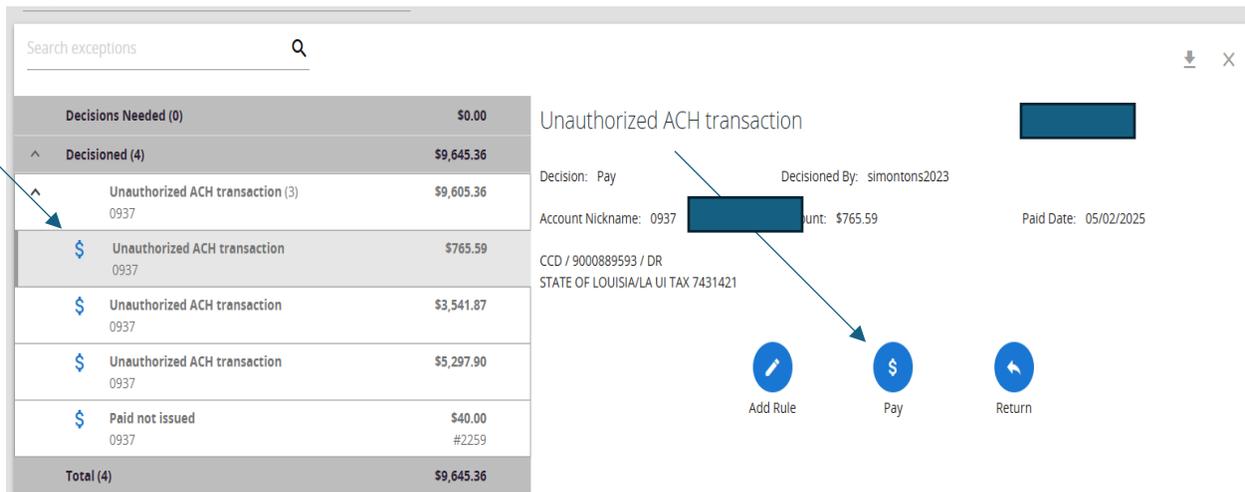


Adding an ACH to your Ach Approved List in Positive Pay

Navigate to Positive Pay via the **Positive Pay Tile** under Business Banking. Select **Launch Advanced Options**.



Select the Unauthorized ACH you would like to add to your ACH Approved List from the dropdown on the left-hand side. Then **Add Rule**.



Decisions Needed (0)	\$0.00
Decided (4)	\$9,645.36
Unauthorized ACH transaction (3) 0937	\$9,605.36
Unauthorized ACH transaction 0937	\$765.59
Unauthorized ACH transaction 0937	\$3,541.87
Unauthorized ACH transaction 0937	\$5,297.90
Paid not issued 0937	\$40.00 #2259
Total (4)	\$9,645.36

Unauthorized ACH transaction

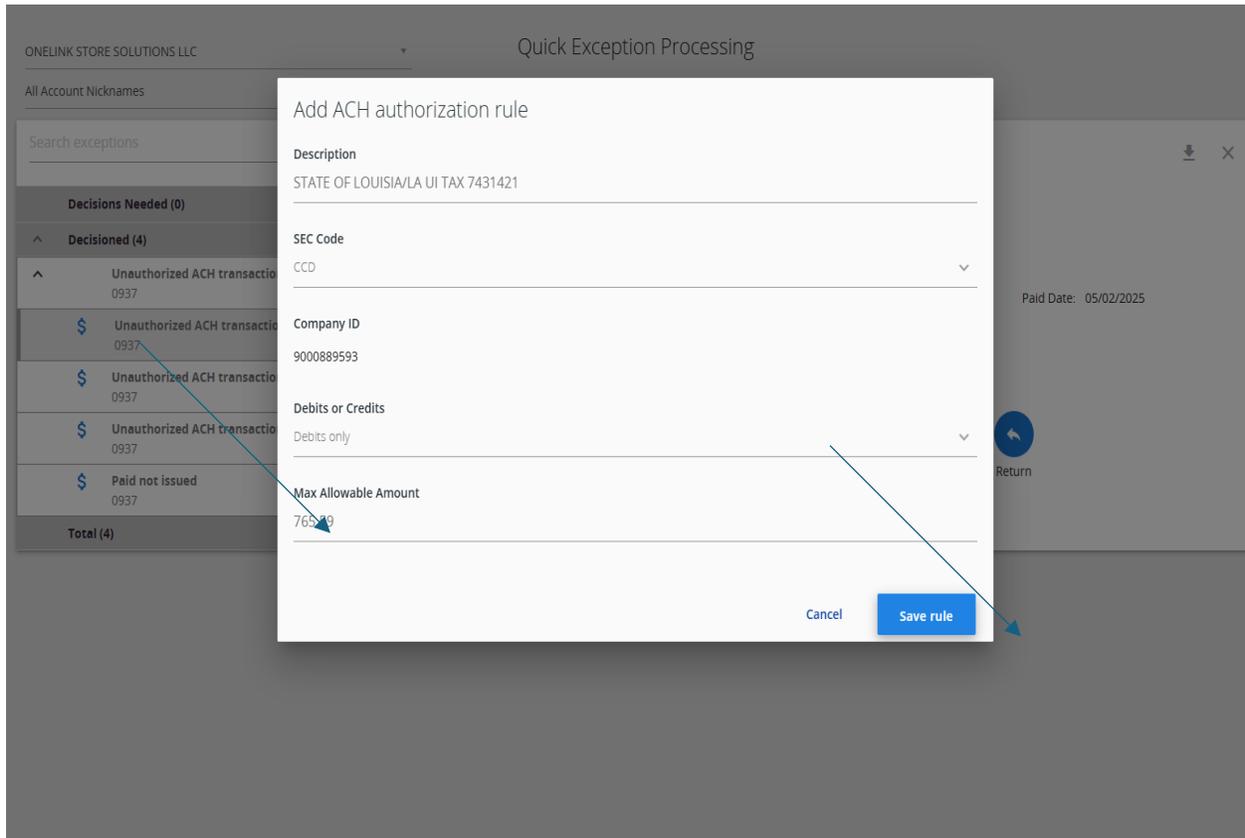
Decision: Pay Decided By: simontons2023

Account Nickname: 0937 Amount: \$765.59 Paid Date: 05/02/2025

CCD / 9000889593 / DR
STATE OF LOUISIA/LA UI TAX 7431421

Add Rule Pay Return

The **Max Allowable Amount** will default to the amount of the transaction but can be changed. Select **Save Rule** to add to the ACH Approved list.



The screenshot displays the 'Quick Exception Processing' interface for 'ONELINK STORE SOLUTIONS LLC'. A modal window titled 'Add ACH authorization rule' is open, containing the following fields:

- Description:** STATE OF LOUISIA/LA UI TAX 7431421
- SEC Code:** CCD
- Company ID:** 9000889593
- Debits or Credits:** Debits only
- Max Allowable Amount:** 765.09

At the bottom of the modal, there are 'Cancel' and 'Save rule' buttons. A blue arrow points from the 'Save rule' button to the 'Max Allowable Amount' field. The background interface shows a list of transactions under 'Decisions Needed (0)' and 'Decided (4)', with a 'Return' button and a 'Paid Date: 05/02/2025' indicator.