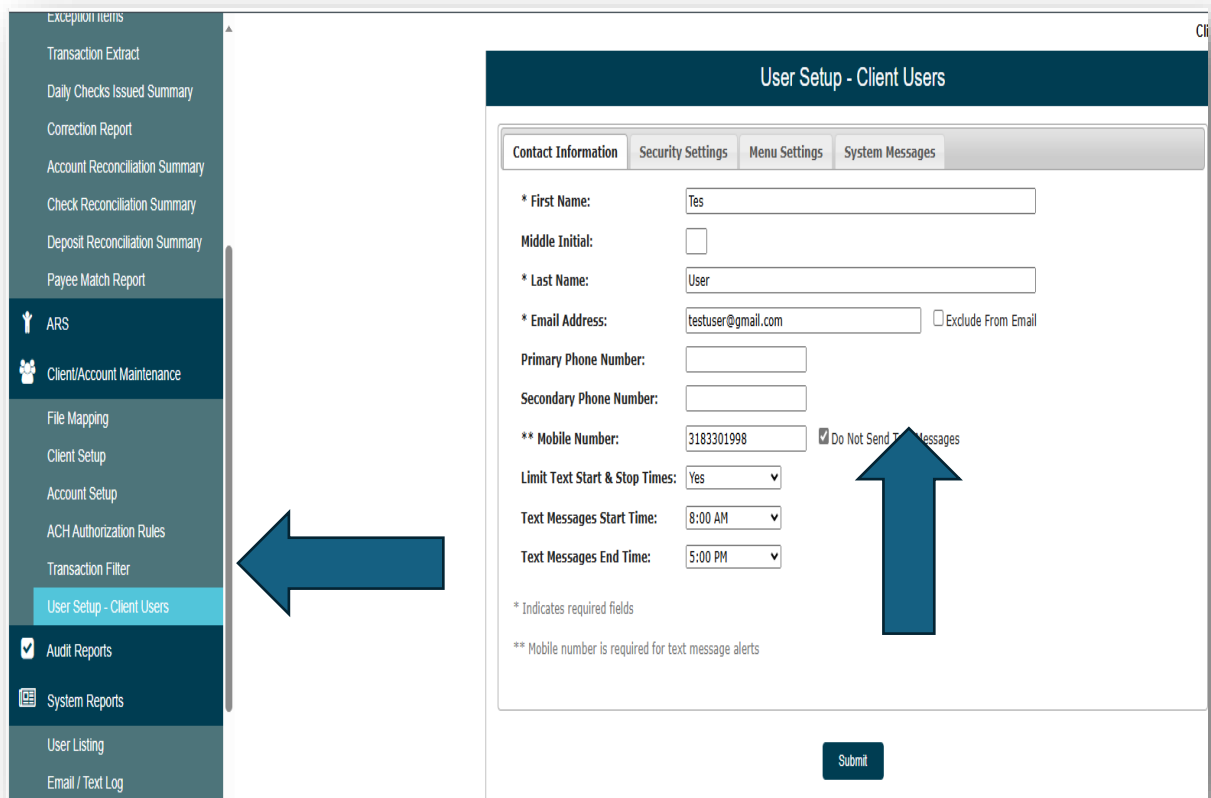


Positive Pay - Enabling Text Notification

To enable text messaging, select **User Setup-Client Users** from the toolbar on the left. On the **Contact Information** tab, deselect the box beside **Do Not Send Text Messages** & **Submit**.



User Setup - Client Users

Contact Information | Security Settings | Menu Settings | System Messages

* First Name:

Middle Initial:

* Last Name:

* Email Address: ☐ Exclude From Email

Primary Phone Number:

Secondary Phone Number:

** Mobile Number: ☒ Do Not Send Text Messages

Limit Text Start & Stop Times: Yes

Text Messages Start Time: 8:00 AM

Text Messages End Time: 5:00 PM

* Indicates required fields

** Mobile number is required for text message alerts