In Business Mobile, businesses can make or collect Wire and ACH payments using an existing template. Access to the ACH/Wire menu option is based on permissions.

To send an ACH or wire:

- I. Select **ACH/Wire** in the menu.
- 2. Select **Make payments** for wires or ACH disbursements; select **Collect payments** for ACH collections.
- 3. Click in the **template name** field, and select from list or type to find matches.

÷	More	:	
(	Zion Business Banking	≡ ACH/Wire	:
G	Accounts	Payments	≡ ACH/Wire :
		What do you want to do?	K Go back
7	Transfers	Make payments	Make payments Who do you want to pay Enter a template name
$\checkmark$	Approval	Collect payments	
2	Manage User Access	View scheduled payments	
$\times$	Alerts	View processed payments	
	Check Deposit	View declined payments	
<b>1</b>	ACH/Wire		
€	Sign Off		wouldn't a template show? he business hasn't set up templates.
	Businesses can also scheduled, processe declined payments (same activity as in Business Banking w	view ed, and here end for the form of the	he user doesn't have the "Create ments using Templates" permission the account linked to the template. nplates that are pending approval.

## To send an ACH or wire (cont.)

- 4. If desired, edit the **amounts**, **addenda**, and **Deliver On** date.
- 5. Click **Continue** to review and **Pay**.
  - If dual approval is required, approvers get an email notice and may approve the payment in the app or in Business Banking web.

<b>〈</b> More	ACH/Wire
Make paymen	ts
ACH Template	
Funding Account	Checking *2114 Current: \$19.53 Available: \$0.00
Template type	Commercial (CCD)
Sally Smith Checking *3456 Addenda record	\$10.00
Tom Smith Checking *3456 Addenda record	\$10.00
Deliver On	01/29/2020 🖍
Repeats	Never
Davian O avalaman	Ċ
My Accounts Transfers	Approvals User Access More