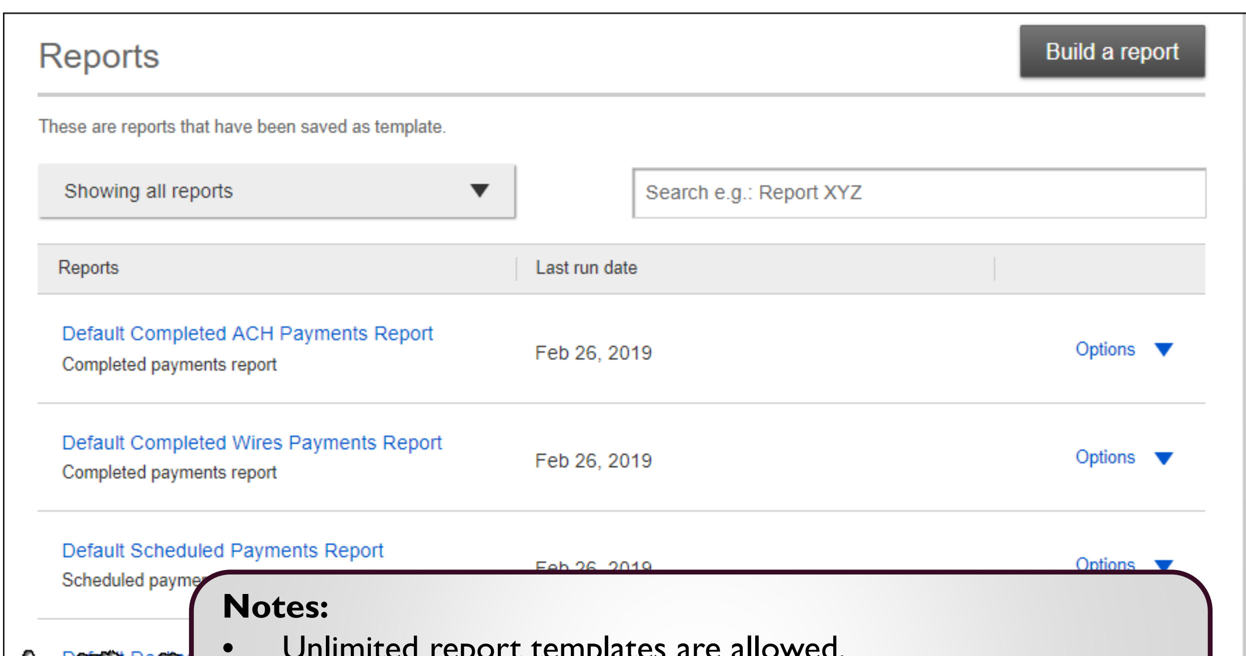
This reporting feature gives businesses the ability to build and run reports based on their Business Banking ACH & Wire payment data and template data.

"Reports" shows in the main Business Banking menu.

Business Banking Reports offer six (6) report types.

- Completed Payments Report
- Scheduled Payments Report
- Declined/Deleted Payments Report
- Templates Report
- Scheduled Recurring Payments Report
- Pass-through Report

Upon first access, the business sees default report templates for each report type.



Notes:

- Unlimited report templates are allowed.
- Filter options do not reflect transaction types granted to the business by the FI, e.g. the business will see International Wire as a payment type even if that's not enabled for the business.

What type of report do you want to build?

Completed payments report ▼

> Select the type of report, which determines the filters ("Scheduled payments report" in this example).

Choose the fields you want to display on your report

- [x] Select All

> Choose which fields of data to include in the report. Options depend on Report selected. "Export Only Fields" includes additional fields shown only in the downloaded CSV file.

[x] Payment ID	[x] Payment Name	[x] Payment Type
[x] Transaction Type	[x] Tax ID Name	[x] Funding Account #
[x] Payment Amount	[x] Recipient ID	[x] Recipient Name
[x] Recipient Account #	[x] Recipient Routing #	[x] Addenda
[x] Message To Beneficiary	[x] Receiving Bank Message	[x] Same-Day ACH
[x] Reversal Type	[x] Reversal Reference ID	[x] Confirmation #
[x] Created By	[x] Approved By	[x] Export Only Fields

Select filters for the fields you choose

Date

Created Date ▼ Period Today ▼

> Set date filter, based on created or settlement date. Max one year in the past to one year in the future.

Funding account

- [ ] Select All Accounts (may include closed accounts)

Select Accounts ▼

> Choose funding account(s) – closed accounts are included..

Transaction type

- [ ] Select All
- [ ] Outgoing Credit
- [ ] Outgoing Debit

> Select transaction type(s).

Payment type

- [ ] Select All

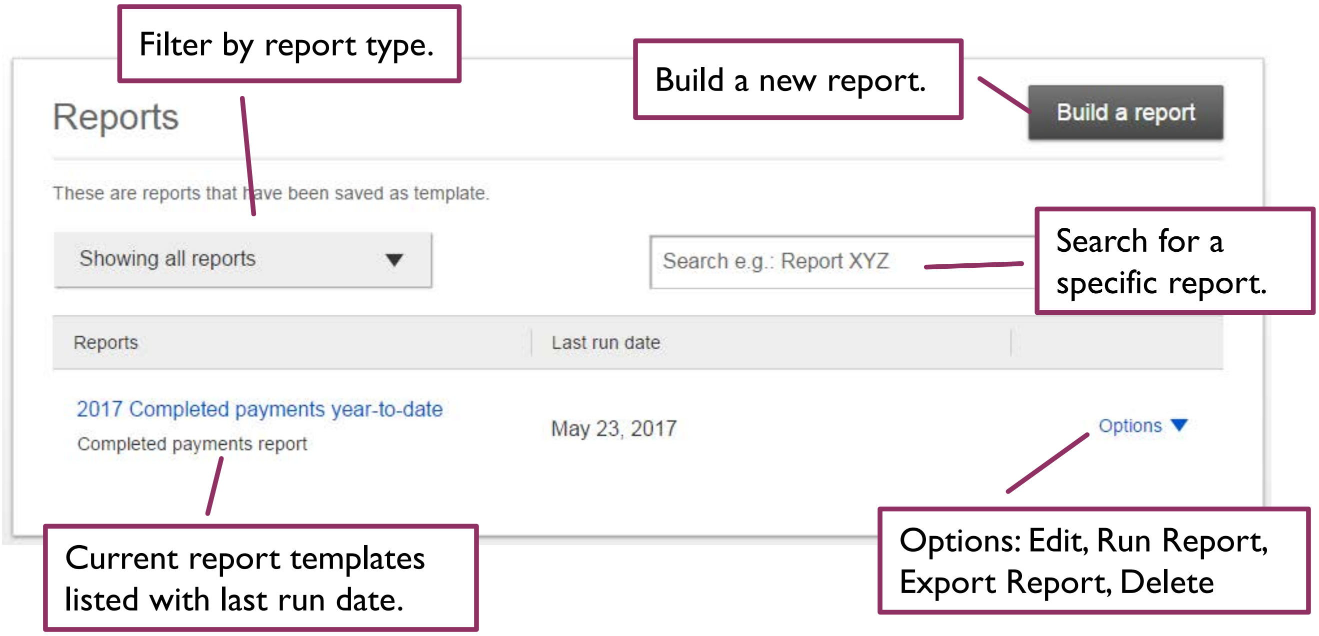
> Select payment type(s).

[ ] Payroll (PPD)	[ ] Consumer (PPD)	[ ] Electronic Check (POP)
[ ] Electronic Check (BOC)	[ ] Electronic Check (ARC)	[ ] Commercial (CCD)
[ ] Tax (CCD)	[ ] Child Support (CCD)	[ ] Telephone-Initiated (TEL)
[ ] Web-Initiated (WEB)	[ ] Domestic Wire	[ ] International Wire

Run report | Save report template | Cancel

> "Run report" generates an ad hoc report. "Save report template" prompts the business to create a report template name.

This screen shows the Reports landing page once the first template is created.



Run a report from the build a report screen or from the template options. The first 100 records display on screen and the Export option provides all records.